



## Information on the protection of personal data and the use of cookies pursuant to Regulation (EU) 2016/679 ("GDPR")

Dear user,

the Central European Initiative-Executive Secretariat, with registered office in Via Genova 9, Trieste 34121 (hereinafter referred to as the "CEI-ES"), is the Data Controller of your data provided at the time of registration on the site, or otherwise acquired during the provision of services to which you can access.

It is possible to send requests or communications to the Owner at the email address [press@cei.int](mailto:press@cei.int).

Access to the site does not require the inclusion of your personal details. For specific reasons and additional services, you may have to enter your personal data in appropriate sections of the site.

The data entered will be processed with security measures appropriate to current technological standards and respecting the obligations set by the Regulation (EU) 2016/679 on the protection of personal data ("GDPR"). According to the law, this treatment will be based on principles of correctness, lawfulness and transparency and protection of your privacy and your rights. The following information relates only to this site and does not concern other websites that may be consulted by the user through redirect links placed on the pages of our site. No data deriving from the consultation of the web service is communicated or disseminated. According to article 13 of the GDPR, therefore, we provide you with the following information:

1. The CEI-ES collects and processes your personal data for purposes necessary or instrumental to the provision of services requested and provided by you through this site through communication of data to third party companies pursuant to art. 5 of this information (appointed by the CEI-ES as data processors) for the technical and administrative management of services. Your data may be processed for the internal purposes of filling in lists of personal data, keeping the accounts, invoicing, management of the creditor for the satisfaction of all obligations under current regulations, statistical purposes, communications, and additional services explicitly requested by you. The legal bases of the processing, depending on the case, may be your consent, the execution of a contract of which you are a part or the fulfillment of legal obligations to which the CEI-ES is subject as the Data Controller.
2. The processing of your data may also take place: (a) to send information similar to those you consulted on the Site, unless you oppose this treatment by sending an email to [press@cei.int](mailto:press@cei.int) and, where you give your consent, (b) to send information, make communications, including interactive ones, perform direct activities or services, including those of third parties.
3. The processing will be performed either manually or using electronic tools, in compliance with all the necessary precautions to ensure the security and confidentiality of information.
4. Your data may be processed within the CEI-ES by all data processors appointed in writing by the Data Controller and trained on the obligations of the Law on Privacy.
5. The data may be disclosed to third parties, exclusively for technical and operational needs strictly related to the purposes listed above and in particular to the following categories of subjects:
  - a) Entities, professionals, companies or other structures appointed by us for processing related to fulfillment the administrative, accounting, management obligations related to the ordinary conduct of our activity;
  - b) To public authorities and administrations for the purposes connected with the fulfillment of legal obligations;
  - c) Banks, financial institutions or other entities for whom the transfer of data is necessary for the



purposes of carrying out the activities of the CEI-ES, in particular in relation to the fulfillment, on our part, of the contractual obligations assumed in your comparisons.

6. Your personal data will be stored on servers available to the CEI-ES located in the European Union. The CEI-ES does not transfer personal data to countries outside the European Union unless for contractual reasons already approved by the user.

7. Your personal data will be kept for the entire duration of your contractual relationship with the CEI-ES. After the termination of the contractual relationship, the CEI-ES will retain personal data relating to the execution of the contract for the fulfillment of the obligations of contract and law, including tax. Subsequently, the personal data relating to the execution of the contract will be kept for a period not exceeding the statutory limitation period for the possible enforcement or defense of a right in court.

8. The confirmation of your personal data is optional, provided that the refusal to disclose the data or to give consent to the processing referred to in paragraph 1 of this statement will make it impossible for us to conclude the contract and provide any services required and to fulfill legal obligations. In case of refusal of the processing of personal data pursuant to art. 2 of this information, the processing will be limited to the full execution of the obligations arising from the provision of services requested by you, as well as the fulfillment of the obligations Privacy and Cookie Information provided for by laws, regulations and Community legislation.

9. The Data Controller is the Central European Initiative - Executive Secretariat, with registered office in Via Genova 9, 34121 Trieste (Italy). The list of those responsible for the processing of personal data is available at the offices of the owner and may be requested by sending an email to the address [info@cei.int](mailto:info@cei.int).

10. At any time you can exercise your rights towards the data controller, pursuant to art. 15-22 GDPR, which for your convenience we summarize below. In particular, you have the right:

- to obtain the cessation of treatment in cases where your personal data are processed for direct marketing purposes, also in relation to services identical to those already purchased by the CEI-ES (i.e. right of opposition)
- to obtain information in relation to the purposes for which your personal data are processed, to the period of processing and to the subjects to whom the data are communicated (c.d. right of access);
- to obtain the correction or integration of inaccurate personal data concerning you (so-called rectification right);
- to obtain the cancellation of personal data concerning you in the following cases:
  - (a) data are no longer necessary for the purposes for which they were collected;
  - (b) You have withdrawn your consent to the processing of data if they are processed on the basis of your consent;
  - (c) You have objected to the processing of personal data concerning you in the event that they are dealt with for our legitimate interest; or
  - (d) the processing of your personal data does not comply with the law. However, we would like to point out that the preservation of personal data by the CEI-ES is lawful if it is necessary to enable it to fulfill a legal obligation or to ascertain, exercise or defend a right in court (so-called cancellation right);



- to obtain that personal data concerning you are only stored without any further use being made of them in the following cases:

- (a) You dispute the accuracy of personal data for the period necessary to enable us to verify the accuracy of such data personal;
- (b) the processing is unlawful but you oppose the cancellation of personal data by us;
- (c) personal data are necessary for the assessment, exercise or defense of a right in court;
- (d) You have opposed the processing and are awaiting the verification of the possible prevalence of our legitimate reasons to the treatment with respect to those of the interested party (so-called limitation right);

- to receive, in a format of common use, readable by automatic and interoperable device, personal data concerning you processed by automated means, if they are processed under contract or on the basis of your consent (so-called portability right). We also remind you that you have the right to contact the Guarantor for the protection of personal data (Piazza di Monte Citorio, 121 - 00186 Rome RM) to assert your rights in relation to the processing of your personal data.

### **Information Collection and Use**

While using our Service, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to, your e-mail address (“Personal Information”).

We collect this information for the purpose of providing the Service, identifying and communicating with you, responding to your request/enquiries, and improving our services.

### **Cookies**

There are some technical cookies aimed at improving the usability of the site and add dynamic features only. Therefore, they are not proliferation cookies and do not collect personal data. They have the sole purpose of improving the user's experience.

### **Communications**

We may use your Personal Information to contact you with newsletters or promotional materials and other information that may be of interest to you. You may opt out of receiving any, or all, of these communications from us by following the unsubscribe link or instructions provided in any email we send.